

# Patient, Family and/or Caregiver Recruitment Letter

**FROM:** Facility Administrator

**TO:** In-Center/Home Dialysis Patients, Transplant Patients, and Family Members

**SUBJECT:** Ongoing Recruitment of Patient or Family Member Representative to Join Facility's QAPI Meetings

---

The \_\_\_\_\_ *Dialysis Center* is very excited to offer our Patients/Family Members the opportunity to join our Interdisciplinary Team in the monthly Quality Assurance and Performance Improvement (QAPI) meetings. During these meetings we will be discussing facility specific outcomes and projects that influence the work we perform every day. By becoming a part of this team, you will be able to:

- ✓ Contribute your knowledge and level of experience as a patient and/or family member.
- ✓ Assist our team in the development of a patient and family-centered culture at our facility.
- ✓ Direct our team's attention to areas of concern that impact patient care.
- ✓ Provide feedback on the effectiveness of project related activities and the development of interventions at the dialysis facility.

As an individual you have unique skills and understanding that others cannot convey. Therefore, you will be recognized in our group as the facility's Patient & Family Representative. You will have a voice, and your voice will count where it matters most. Your contributions will add tremendous value to the objectives the group aims to achieve.

**We are selecting at least two candidates for this position, if you are interested please:**

- Review the "Patient & Family Representative Participation/Membership Policy"
- Fill out the "Patient & Family Representative Registration Form" and the "Do's and Don'ts for a Productive Meeting" and submit to a facility staff as soon as possible.

## Be a part of the Action and Make a Difference!

Thank you,

---

Facility Administrator

---