

# QAPI Bulletin Board in 5 EASY STEPS

1

Select the top 3 measures the QAPI team is concerned about improving. (If you have a single burning measure, create the board around that topic including information about why it is a concern for the facility that needs to be addressed.)

- Post these on the bulletin board with information about why these are important to the team.
- Ask patients to vote on the one they believe is most important to start with.

2

Redo the bulletin board with the winning measure.

- Include the baseline and the goal.
- List suggestions for interventions.
- Ask patients for feedback on whether they feel these are good interventions or have suggestions of their own. Encourage them to post these on sticky notes on the board.

3

Redo the bulletin board with the list of interventions and have patients vote on the one they want to see implemented first.

4

Redo the bulletin board with the selected intervention.

- Include the Baseline and Goal.
- Provide things patients should look for to see that it is happening.
- Include ideas on what patients can do to help.

5

Each week, update the bulletin board with progress toward goal.